

Information for holders of depositary receipts issued for shares of PJSC Gazprom (DR)

Dear DR holder!

On April 16, 2022, the Federal Law of the Russian Federation No. 114-FZ was adopted, which establishes that from April 27, 2022:

- 1) circulation outside the Russian Federation of depositary receipts for PJSC Gazprom shares (hereinafter referred to as DR, Shares, respectively);
- 2) DR holders are not granted the right to vote, no dividends are paid on DRs;
- 3) the right to receive Shares as a result of the conversion of DRs will only be available to persons who are DR holders as of 27.04.2022.

On April 29, 2022, PJSC Gazprom sent The Bank of New York Mellon an instruction to terminate the Deposit Agreement and close the DR Programs.

In this regard, we inform you about the procedure for converting DRs and granting Shares to persons who are holders of DRs as of 04/27/2022.

In order to convert DRs into Shares, we invite you to decide on further actions, taking into account the following possibilities.

Upon presentation of the DR for conversion, the Shares may be credited to your account (hereinafter referred to as the Account [\[1\]](#))

1) in a foreign depository that has a depo account of a foreign nominal holder in a Russian depository

or

2) in the Russian depository

Please note that in case of servicing your depo account with a foreign depository that has a depo account of a foreign nominal holder with a Russian depository, the personal presence of you or your representative by proxy on the territory of the Russian Federation, including for the purpose of identifying you for the purpose of execution Federal Law of the Russian Federation No. 115-FZ dated 07.08.2001 "On Combating the Legalization (Laundering) of Proceeds from Crime and the Financing of Terrorism" (hereinafter referred to as the AML/CFT Legislation of the Russian Federation), conclusion of an agreement or transactions on a depo account is NOT REQUIRED .

In order to convert DR into Shares, you need to do the following:

Step 1. Contact your broker or depository that records your DRs and initiate an instruction to deregister ADRs with subsequent transfer to the Depository Trust Company (DTC) to the following account:

Member number: 2504

Account number: 016201

Operation type: FOP

Step 2. Send BNY Mellon the Application for conversion (hereinafter - TRANSMITTAL LETTER) in PDF format (see [Appendix 1](#)), as well as the completed electronic certification form ([see Appendix 2](#)), to the email address DRsettlements@bnymellon.com .

For up-to-date information from BNY Mellon as a DR Issuer, please refer to the Internet resource at <https://www.adrbnymellon.com/> , section “Directory – DRs by Country – Russia”.

Settlement option 1: in order to receive the Shares on a depo account opened with a Russian depository or a foreign depository that has a depo account of a foreign nominal holder with a Russian depository, it is necessary to fill in TRANSMITTAL LETTER

Settlement Option 2: Receipt of the Shares to the owner's depo account with Gazprombank's depository

Gazprombank is the Custodian under the Share Custody Agreement with BNY Mellon under PJSC Gazprom's DR program. In order to receive the Shares to the owner's depo account opened with the Gazprombank depository, it is necessary to fill in the TRANSMITTAL LETTER.

Step 3. Submit to the Russian or foreign depository where your Share Account is opened an instruction to accept the Shares.

In the case of submitting an instruction to register the Shares under Settlement Option 1, you must indicate the identification number specified in the details of the settlement (this must be provided to you by your depository).

If you do not have an Account for crediting the Shares, Gazprombank (www.gazprombank.ru), which is the Custodian under the Shares custody agreement with BNY Mellon under the AR program, in accordance with the decision of the Board of Directors of the Bank of Russia dated April 29, 2022, is ready to offer the owners DR – to persons who are not residents of the Russian Federation, to open a type “C” type depo account of the owner for crediting the Shares and a type “C” bank account for crediting dividends paid on the Shares in a simplified manner.

To open a depo account, the owner of a DR non-resident of the Russian Federation must fill out a client questionnaire in English (hereinafter referred to as the Client Questionnaire) ([the Questionnaire for a](#)

client - an individual - a citizen of a foreign state or a stateless person and the form for a Client - a legal entity, a foreign structure without education legal entity are attached).

After filling out the Client Questionnaire, you need to sign it with a ballpoint pen, scan or photograph it and send a scanned copy or photo of the completed and signed Client Questionnaire to the e-mail address: depo@gazprombank.ru .

After accepting the Client's Questionnaire, you will open an owner's depo account of type "C" for accounting for the Shares and a bank account of type "C" for crediting dividends paid on the Shares. Details of the depo account and bank account type "C" opened with Gazprombank will be sent to the e-mail address specified by you in the Client Questionnaire within 3 working days from the date of their opening.

You need to enter the details sent to you for enrolling the Shares in the TRANSMITTAL LETTER and initiate the conversion of DR into Shares according to Settlement Option 2.

The mode of depo accounts and bank accounts opened by you is established by the decision of the Board of Directors of the Bank of Russia dated April 29, 2022 and provides for a limited list of transactions for crediting / debiting securities and funds.

Please note that until your identification is carried out in accordance with the requirements of the Russian Federation AML / CFT Legislation, a number of operations on such accounts will be limited, including debiting and crediting operations. Other securities may be credited to the holder's depo account of type "C" opened for you only after identification.

In order to provide documents for identification in accordance with the requirements of the AML/CFT legislation of the Russian Federation and to conclude the necessary agreements, you or your representative acting under a power of attorney will need to come to the office of Gazprombank.

The list of required documents can be found on the Gazprombank website in the "[Depository Services](#)" section or by writing or calling the indicated feedback contacts.

Information about the addresses and telephone numbers of the Bank's offices that provide support for individual clients within the framework of depository services can be obtained on the website www.gazprombank.ru in the "Depository Services" section or by calling the unified inquiry service: (495) 913-74 -74, 8-800-100-07-01 (toll-free within Russia).

The legal entities service office is located at the following address: Moscow, 2nd Verkhniy Mikhailovskiy proezd, 9, building 11.

CONTACTS

FOR FEEDBACK IN THE EVENT OF TRANSFER OF SHARES TO THE DEPOSITARY OF GAZPROMBANK:

Dedicated email address: depo@gazprombank.ru

Multichannel phone: +7(495) 913-74-74

The documents

- [Attachment 1](#)
- [Annex 2](#)
- [Questionnaire form for a client - an individual - a citizen of a foreign state or a stateless person](#)
- [Form of the Client Questionnaire - a legal entity, a foreign structure without forming a legal entity](#)

[1] If you do not have an Account for crediting the Shares, you must first (prior to the conversion operation) open such an Account with any Russian depository or with a foreign depository that has a foreign nominee depo account with a Russian depository.

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